



Safe Work Practices: RI-9920 and RI-341

Every task, the right way, every time.

IIF 3Q Please share with work groups July 7, 2011

Please share this cascading message from the Refinery IIF Leadership Team

To: All Chevron Richmond Refinery Supervisors and Managers

In light of the recent events in Pembroke and San Joaquin—our proactive events have taken on a new meaning for the IIF Leadership Team. These events should refresh in all of our minds why we need to work incident and injury free every day.

This quarter, we'll be engaging in discussion topics and activities in support of Safe Work Practices—RI-9920 General Procedure for Entering and Working in Confined Space, and RI-341 Hot Work and General Work Permits. With the Major Turnarounds approaching, and additional tasks and deadlines, remember that the discussions will allow us to; clarify plant hazards, highlight the greater risk and higher consequences (serious injuries and fatalities) associated with confined space entry and hot work, provide a timely learning opportunity, understand the complexity of the tasks involved (large structures, columns, travelling workers), and build awareness of how to respond to changing conditions.

The purpose of the 3Q event is to help us build consistency, critical behaviors, and team effort. So we can all return home to the people we love and the things we enjoy. Why are these topics important to you?

As a kick off to our 3Q Event, the IIFLT is coordinating a Gate Handout and Image campaign to reinforce:

- Playing To Win,
- RI-9920 and RI-341,
- Environmental Incident Prevention, and
- Take 5 to Recognize.

Please click on the links below to learn more about Take 5 to Recognize and the different forms of feedback.

Take 5 to Recognize
Understanding Types of Feedback

Please direct any questions or comments regarding our 3Q proactive event to the IIF LT email.

- Incident and Injury Free Leadership Team

Richmond Incident and Injury Free Webpage